



DEPARTMENT OF VETERANS AFFAIRS
Assistant Secretary for Human Resources and Administration
Washington DC 20420

JUN 16 2014

**MEMORANDUM FOR UNDER SECRETARIES, ASSISTANT SECRETARIES, AND
OTHER KEY OFFICIALS**

**SUBJECT: League of United Latin American Citizens 85th Annual National
Convention and Exposition**

The League of United Latin American Citizens (LULAC) will hold its 85th Annual National Convention and Exposition from July 8-12, 2014, at the New York Hilton Midtown, New York, NY. The convention theme is "Bridging the Gap: Expanding the Latino Agenda into New Frontiers."

The mission of LULAC is to advance the economic condition, educational attainment, political influence, housing, health and civil rights of the Hispanic population of the United States. The LULAC annual training will provide workshops in a variety of areas including career development, leadership development (emphasis on executive core qualification competencies), succession planning, diversity and inclusion, and Veteran's services. The LULAC Annual National Convention and Exposition qualifies as training in accordance with Title 5 United States Code Chapter 41 and is open to all Federal employees.

Pending the conference approval process the Office of Diversity and Inclusion (ODI) will conduct training at the convention, during the Department of Veterans Affairs (VA) 4th Annual Hispanic Employment Pro-gram (HEP) Summit on July 8, 2014, from 8:30 a.m. to 5:00 p.m. The Summit is a no-cost diversity training opportunity designed to provide VA Special Emphasis Program Managers and VA employees with information on professional development, VA's Hispanic workforce demographics, Equal Employment Opportunity (EEO) Laws, VA EEO and Diversity policy updates, and strategic planning.

All VA employees who plan to attend the LULAC Convention and/or the HEP Summit are responsible for obtaining supervisory and conference approvals, and **must pre-register** through the Attendance and Cost Estimation link: <https://conferences.lrn.va.gov/vacr/default.asp?CampID=1641> by Wednesday, June 18, 2014. Those planning to attend the LULAC Convention must also register through the LULAC website at <https://lulac.org>.

For additional information, or to request a reasonable accommodation for the HEP Summit, please contact Mr. Andy Gonzalez, EEO Specialist, at (202) 299-4320 or via e-mail at Andy.Gonzalez@va.gov.

A handwritten signature in black ink, appearing to read "Gina S. Farrisee".
Gina S. Farrisee